



SWAT HOCKEY VOLUNTEER COMMITMENT FORM

Please Read Carefully – One Form per Family

SWAT Hockey is a volunteer-operated organization that is committed to providing a positive hockey experience for our members. We rely on our members to complete various tasks to keep the organization functioning. As the club continues to grow, and to ensure that the workload of operating the club is shared by all members, the Executive is continuing its volunteer commitment requirement.

Each family will be asked to commit to both a League volunteer commitment and a Team Volunteer commitment as described below:

1. League Role: Each family is required to volunteer a minimum of three (3) hours for EACH enrolled player. League events are as follows: SWAT Ice Melter Tournament, Minor Hockey Week, Oil Kings events, Casino, Evaluations, Apparel, Equipment Handout/Return, Photo Assist, Timbits Jamboree or an active member of the Board.

2. Team Role: Each family is required to fulfill one of the below positions for each enrolled player:

Head Coach, Assistant Coach, Manager, Time Keeper, Jersey Parent(s), Team Raffle Ticket Coordinator, Bench Parent, Team Tournament coordinator, Team Fundraising Coordinator, Year End Party Planner, Game Sheet Manager and any other duty as agreed to by the coaching staff.

SWAT requires EVERY family provide TWO (2) undated deposit cheques **for each enrolled player** in the amount of \$250. Please make cheques payable to **SWAT Hockey** and **LEAVE THE DATE BLANK**.

For those that choose **NOT to volunteer** – either pay the opt-out fees through online registration OR opt out below and your volunteer cheques will be cashed at the beginning of the season. If the volunteer commitments have not been met the volunteer cheques by the end of the season, the cheque(s) will be cashed in April 2020.

This Volunteer Commitment Form is submitted for the following players (**Please print clearly**):

Player Name	Player Category (Initiation, Novice, Atom or Pee wee)

If you will be volunteering, please let us know how you would like to have your deposit cheques treated:

- Please hold my **UNDATED** cheque(s) from year to year; I understand it will be kept for every season that my child plays with SWAT Hockey
- Please shred by cheque(s) once I have completed my commitments.
- I do NOT wish to volunteer and agree to pay the volunteer opt out fee.

Signature

Date

***If volunteer commitment form and cheques are not received, your child's registration will be incomplete and placed on hold until received.**

****If registering a RETURNING player, a \$100 late fee will be applied if the volunteer form and deposit cheques are not received by July 15th**



2019-20 SWAT Hockey Volunteer Deposit Program

SWAT Hockey is a volunteer-run organization, and as such, it depends on the volunteer assistance of its members to function successfully. Volunteers are essential to maintaining and growing our SWAT Hockey Club.

Overview of 2019-20 Volunteer Deposit Program:

- Every family is required to complete volunteer commitments for 2019-20 unless they have paid the volunteer opt-out fee on their registration. The number of volunteer commitments for each family is dependent on the number of players and which category they are in.
 - It is important to note that we would rather have the family complete a volunteer commitment and contribute to the success of the club than pay the opt-out fee.
- All families are required to complete ONE team role AND ONE league role PER ENROLLED CHILD.
- There is no roll-over of volunteer commitments from year to year.
- Volunteer deposit cheques will be collected for every player Discovery to Peewee prior to the registration being accepted.
- If a family does not complete their volunteer commitments, the deposit cheque(s) will be cashed.

Opportunities that count towards the League Requirement are:

- Executive Board Members
- Head Coach
- SWAT Ice Melter Tournament (March 2020)
- Minor Hockey Week (January 2020)
- Oil Kings Night
- Casino
- Evaluations (August/September 2019)
- Apparel (various dates)
- Equipment Handout (August)/Return (April)
- Photo Assist (October 26-27, 2019)
- Timbits Jamboree (Fall and Winter)

Opportunities that count towards the Team Role are:

- Head Coach
- Assistant Coach (max 5 per team, entire season)
- Team Manager (one per team, entire season)
- Team Tournament Coordinator
- Parent Liaison (one per team, entire season)
- Jersey Parent (home or away for the entire season, bring to games and launder as required)
- Time Keeping or Score Keeping (min 10 games)
- Bench Help – all on a shift basis (generally in the Initiation program only)
- Team Raffle Ticket Coordinator
- Team Fundraising Coordinator
- Game Sheet Manager
- Year End Party Planner
- And any other duty as agreed to by the coaching staff



2018-19 Volunteer Deposit Program FAQs

How do I find volunteer opportunities?

SWAT Hockey identifies those interested in Coaching and Assistant Coaching help during registration, so please note your interest on your child's registration. Many club opportunities will come out via email from SWAT Hockey and involve a link to signup.com to sign up for the various events throughout the year. There will also be opportunities available for each team that you can sign up for once your child has been placed on a team.

If I complete all my volunteer commitments, will I receive my cheque back?

For 2019-20, after completing the minimum number of volunteer commitments your deposit cheque will be shredded.

Alternately, you can ask SWAT to keep the deposit cheques from year to year to facilitate the registration process for the following season. If you wish this option, please indicate as such on the volunteer form.

How are these volunteer jobs tracked?

The Team Manager will track the team volunteer commitments, along with the SWAT Administrator who is tracking the volunteer commitments for the entire club. Team Managers should assign team roles at the beginning of the season and should submit a list of team commitments to the SWAT Administrator when requested.

What if I have more than 1 child in the SWAT Hockey Club? How many deposit cheques are required?

SWAT requires EVERY family provide TWO (2) undated deposit cheques **for each enrolled player** in the amount of \$250. Please make cheques payable to SWAT Hockey and LEAVE THE DATE BLANK.

For example: One child in Jr Timbits and one child in Novice: you will need to provide four (4) \$250 volunteer cheques. The four cheques are broken down as 2 cheques for the Jr Timbits player and 2 cheques for the Novice player.

Will I be contacted prior to my volunteer deposit cheque being cashed?

SWAT Hockey will send out opportunities to volunteer to all members, but the responsibility is the family's to ensure they have volunteered so their cheque is not cashed. Our hope is we have no cheques to deposit. If your volunteer cheque is to be deposited, you will not be contacted beforehand.

If I pay out my volunteer does that excuse me from participating in any fundraisers for the club?

No, although we cannot make fundraisers mandatory (such as our annual raffle), participation in fundraisers such as these helps to generate funds for our hockey associations and keep registration costs down.

What happens if I no-show to a volunteer commitment?

A no-show leaves event organizers in a very difficult spot as they have no time to find a backup AND it takes a volunteering opportunity away from another parent. As a result, if you fail to appear for a volunteer commitment, your league deposit cheque will be immediately deposited.

Where do I send my completed Volunteer Commitment Form and Deposit Cheques?

Once online registration has been completed, all required registration documents and, if paying by cheque, can be mailed to: **SWAT Registrar, PO Box 21121, Edmonton, AB T6R 2V4**

Alternately, the form and cheques can be dropped off at one of the in-person dates at the Terwillegar Recreation Centre (2051 Leger Rd) June 1st from 12:00pm – 3:00pm, June 19th from 6:00pm – 8:30pm & July 15th from 6-8